



**THE CONFERENCE OF CHIEF CIRCUIT JUDGES**  
**Administrative Office of the Illinois Courts**

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Chicago, IL 60601

3101 Old Jacksonville Road  
Springfield, IL 62704

March 19, 2019

Honorable Carolyn Taft Grosboll  
Clerk of the Supreme Court  
Supreme Court Building  
Springfield, IL 62701-1791

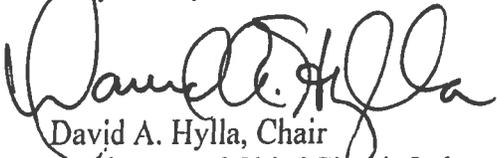
Re: Uniform Citation and Complaint Form

Dear Ms. Grosboll:

The Conference of Chief Circuit Judges, at its meeting on March 15, 2019, approved changes to the Uniform Citation and Complaint Form (Uniform Traffic Ticket). The approved updates are part of the comprehensive systematic and procedural changes resulting from the enactment of the Criminal and Traffic Assessment Act and recent updates coordinating the Article V Supreme Court Rules with the Act. Appendixes A, B and C of the Printing Instructions have also been updated and included with this filing.

On behalf of the Conference of Chief Circuit Judges, I hereby submit the approved citation form and printing instructions to your office for filing pursuant to Supreme Court Rule 552. The new form and printing instructions are effective July 1, 2019. Agencies should deplete their current inventory through June 30, 2019; however, any Uniform Citation and Complaint issued on or after July 1, 2019 must conform to the form filed herein.

Respectfully,

  
David A. Hylla, Chair  
Conference of Chief Circuit Judges

Enclosure

**FILED**

MAR 25 2019

**SUPREME COURT  
CLERK**

# ILLINOIS CITATION AND COMPLAINT

(Uniform Traffic Ticket)

## PRINTING INSTRUCTIONS

THE ATTACHED DOCUMENT IS A DRAFT COPY WHICH DOES NOT PURPORT TO REFLECT EITHER SPACING OR SIZE OF TYPE AND BECAUSE IT DOES NOT REFLECT APPROPRIATE COLORING FOR EACH LEAF, THE FOLLOWING INFORMATION IS PROVIDED:

(1) DIMENSIONS. THE OVERALL DIMENSION OF THE UNIFORM TICKET FORM SET WILL BE FOUR AND THREE-FOURTHS INCHES (4 3/4") IN WIDTH BY TEN INCHES (10") IN LENGTH. INCLUDED IN THE LENGTH (10") IS A THREE-FOURTHS INCH (3/4") PERFORATED TEAR-OFF STRIP AT THE TOP AND A FIVE-EIGHTS INCH (5/8") PERFORATED TEAR-OFF STRIP AT THE BOTTOM.

(2) NUMBER OF LEAVES AND COLOR OF PAPER. EXCEPT AS PROVIDED BELOW, ALL UNIFORM TRAFFIC COMPLAINTS SHALL INCLUDE THE FOLLOWING SIX LEAVES WHICH SHALL BE PRINTED ON THE COLOR OF PAPER AS FOLLOWS:

1. <u>COMPLAINT COPY</u>	WHITE
2. <u>REPORT OF CONVICTION COPY</u>	CANARY
3. <u>COURT DISPOSITION COPY</u>	WHITE
4. <u>POLICE RECORD COPY</u>	GREEN
5. <u>VIOLATOR COPY</u>	GOLDEN ROD
6. <u>COURT COMMUNICATION COPY</u>	BLUE

UPON A WRITTEN REQUEST BY A LAW ENFORCEMENT AGENCY TO THE CLERK OF THE CIRCUIT COURT, THE CHIEF JUDGE OF THAT CIRCUIT MAY, WITH CONCURRENCE OF THE CLERK OF THE CIRCUIT COURT, REQUEST THE CONFERENCE OF CHIEF CIRCUIT JUDGES TO AUTHORIZE THE OMISSION OF THE REPORT OF CONVICTION COPY AND/OR COURT DISPOSITION COPY.

(3) FACE OF THE CITATION.

(a) ALL PRINTING ON THE FACE OF ALL COPIES OF THE UNIFORM TICKET WILL BE IN BLACK LETTERING, EXCEPT FOR THE FOLLOWING:

- (1) THE FOLLOWING WILL BE PRINTED AS A RED BAR WITH WHITE LETTERING:
  - (a) TITLES TO EACH BOX
  - (b) TITLE TO THE VEHICLE USE BOX.
- (2) THE FOLLOWING WILL BE IN RED PRINT:
  - (a) THE TICKET NUMBER.
  - (b) THE TITLES TO EACH LEAF: COMPLAINT, REPORT OF CONVICTION, COURT DISPOSITION, POLICE RECORD, VIOLATOR, AND COURT COMMUNICATION.
  - (c) THE PRINTING ACCIDENT TYPE, DRIVER INJURY ONLY, PROPERTY DAMAGE, PERSONAL INJURY, AND FATAL LOCATED WITHIN THE INCIDENT BOX.
  - (d) THE PRINTING OF THE WORDS COURT APPEARANCE REQUIRED AND NO COURT APPEARANCE REQUIRED WITHIN THE COURT PLACE/DATE BOX AND THE BOX OUTLINE AROUND THE WORDS.
  - (e) THE PRINTING OF THE WORDS IN THE VEHICLE USE SECTION.
  - (f) THE PRINTING OF THE WORDS AND BOX FOR CDL INDICATION.

(b) THE FOLLOWING OPTIONAL INFORMATION MAY BE ADDED TO THE FACE OF EACH LEAF:

- (1) THE WORDS "ILLINOIS CITATION AND COMPLAINT -- ILLINOIS STATE POLICE" (OR OTHER APPROPRIATE WORDING IDENTIFYING THE LAW ENFORCEMENT ENTITY OR MUNICIPALITY, IN THE CASE OF FORMS PRINTED AND ADAPTED FOR USE BY A MUNICIPALITY) MAY BE PRINTED AT THE TOP OF EACH COPY OF THE FORM.
- (2) A BAR CODE MAY BE PLACED ABOVE THE CASE NO. FIELD IN THE COMPLAINT BOX.
- (3) PRINT THE ADDRESS OF THE COURTHOUSE IN THE COURT PLACE/DATE BOX.

(c) FOR AGENCIES EXEMPT FROM SUPREME COURT RULE 505, THE FOLLOWING TEXT MAY BE PRINTED IN THE COURT PLACE/DATE BOX IN LIEU OF THE COURT DATE. IT IS ACCEPTABLE TO INCORPORATE THE COURT LOCATION ON A SINGLE LINE TO ACCOMMODATE THE TEXT BELOW.

"THE CLERK OF THE COURT WILL NOTIFY YOU OF YOUR COURT DATE WHICH SHALL BE NOT LESS THAN 14 DAYS BUT WITHIN 60 DAYS OF THE DATE OF THE VIOLATION NOTED ABOVE."

**FILED**

MAR 25 2019

- (d) THE PRINTING OF THE WORDS IN THE BOXES BELOW WILL BE SCREENED SO THEY CAN BE WRITTEN OVER:
- (1) DEFENDANT BOX: (Last), (First), (M.I.) on the NAME LINE; (Street), (Apt.) on the ADDRESS LINE; and STATE on the DR. LIC. LINE.
  - (2) VIOLATION BOX: NATURE OF OFFENSE
  - (3) COURT PLACE/DATE BOX: CITY AND ZIP, IF NOT PRINTED AS PROVIDED IN (3)(b)(3), ABOVE.

(e) THE PERFORATED TEAR-OFF STRIP AT THE TOP AND AT THE BOTTOM OF THE COMPLAINT COPY OF THE UNIFORM TICKET SHALL HAVE IMPRINTED, IN BLACK, THE FOLLOWING WORDING:

**NOTE: USE SEPARATE CITATION  
FOR EACH VIOLATION**

ON THE PERFORATED TEAR-OFF STRIPS ON THE OTHER FIVE LEAVES, THE PRINTING OF THIS WORDING IS OPTIONAL.

(4) BACK OF THE CITATION.

- (a) APPROPRIATE PRINTING ON THE BACK SIDE OF THE POLICE RECORD COPY IS OPTIONAL.
- (b) THE PRINTING ON THE BACK SIDE OF THE COMPLAINT, REPORT OF CONVICTION, COURT DISPOSITION, POLICE RECORD, VIOLATOR, AND COURT COMMUNICATION COPIES OF THE UNIFORM TICKET WILL BE IN BLACK LETTERING.
- (c) SPECIAL PRINTING INSTRUCTIONS FOR THE BACK SIDE OF THE VIOLATOR AND COURT COMMUNICATION COPIES OF THE UNIFORM TICKET FOR AGENCIES EXEMPT FROM SUPREME COURT RULE 505:
  - (1) THE TEXT ON THE BACK SIDE OF THE VIOLATOR COPY OF THE UNIFORM TICKET MAY BE REPLACED WITH THE TEXT PROVIDED IN APPENDIX A.
  - (2) THE TEXT ON THE BACK SIDE OF THE COURT COMMUNICATION COPY OF THE UNIFORM TICKET MAY BE REPLACED WITH THE TEXT PROVIDED IN APPENDIX B, OR IF THE AGENCY WISHES TO ELIMINATE THE TOP BOX, "AVOID MULTIPLE COURT APPEARANCES," THE TEXT ON THE BACK SIDE OF THE COURT COMMUNICATION COPY MAY BE REPLACED WITH THE TEXT IN APPENDIX C.

(5) **NO ADDITIONAL MODIFICATIONS TO THE PRINTING OF THE UNIFORM TICKET ARE AUTHORIZED.**

## APPENDIX A

### READ THESE INSTRUCTIONS CAREFULLY

If your ticket is marked (X) "COURT APPEARANCE **REQUIRED**":

You are required to come to court on the date, time and place noted on the front side, bottom half of the ticket in the "Court Place/Date" section.

If your ticket is marked (X) "**NO COURT APPEARANCE REQUIRED**" and you wish to plead "**GUILTY**", complete the form entitled "PLEA OF GUILTY AND WAIVER" on the back side, of the blue copy of the ticket. Follow the instructions on that form and mail it with full payment in the applicable amount noted below.

#### Fines, Penalties, Assessments, and Costs

The amount of payment for offenses where court appearances are not required is:

- (a) \$164.00 for any violation under the Illinois Vehicle Code (625 ILCS 5/1 et seq.) defined as a minor traffic offense pursuant to Supreme Court Rule 501(f), except (b) below;
- (b) \$260.00 plus the minimum fine set by statute for truck overweight and permit violations under 3-401(d), 15-111, 15-113.1, 15-113.2 or 15-113.3 of the Illinois Vehicle Code (625 ILCS 5/3-401(d), 15-111, 15-113.1, 15-113.2 or 15-113.3);
- (c) \$195.00 for any violation defined as a Conservation Offense under Supreme Court Rule 501(c) for which civil penalties are not required.

**NOTE: Payment must be by cash, money order, certified check, bank draft, or traveler's check unless otherwise authorized by the clerk of the court. (DO NOT SEND CASH IN THE MAIL; use cash only if paying in person.)**

#### METHOD OF RELEASE - FAILURE TO APPEAR

The method of release is marked on the front side of the ticket in the "Release" section. The result of your failure to appear or pay this ticket is determined by the method of release identified below and whether your ticket is marked "Court Appearance **Required**" or "**No Court Appearance Required**" and may result in either a judgment of conviction being entered against you for fine, penalties, assessments, and costs as provided in the NOTICE OF CONSENT FOR ENTRY OF JUDGMENT; or, the court may order other consequences identified below:

1. **CASH:**
  - A. **FULL CASH BAIL:**
    - i. **No Court Appearance Required:** A judgment of conviction may be entered against you as noted above.
    - ii. **Court Appearance Required:** A judgment of conviction may be entered for the FULL amount of the bond, and/or the court may issue a warrant for your arrest. Any cash deposited will be applied toward the judgment.
  - B. **10% CASH BAIL:** A judgment of conviction may be entered for the FULL amount of the bond and/or the court may issue a warrant for your arrest. Any cash deposited will be applied toward the judgment.
2. **ILLINOIS DRIVERS LICENSE:** Your driving privileges may be suspended, and/or the court may issue a warrant for your arrest.
3. **BOND CARD:**
  - A. **No Court Appearance Required:** Your card will be sent to the issuing company for payment.
  - B. **Court Appearance Required:** The card will be sent to the issuing company for payment. Or, instead, a judgment may be entered for the FULL amount of the bond, and/or the court may issue a warrant for your arrest.
4. **BOND DEPOSITED IN TICKET NO.** (see front side for number): The security which has been posted in another ticket also covers this ticket.
5. **NO BOND:** You were unable to secure release with the arresting officer at the time this ticket was issued.
6. **NOTICE TO APPEAR:** The court may issue a warrant for your arrest.
7. **PROMISE TO COMPLY:** A notice of suspension of your driving privileges will be sent to your licensing state; or, the court may issue a warrant for your arrest.
8. **INDIVIDUAL BOND:** A judgment of conviction may be entered for the FULL amount of the bond and/or the court may issue a warrant for your arrest.

#### NOTICE OF CONSENT FOR ENTRY OF JUDGMENT

If you were charged with an offense which does not require a court appearance, YOU ARE HEREBY NOTIFIED THAT:

If you do not satisfy the charge(s) against you prior to the date set for your appearance or any date to which the case is continued, you do not submit a written plea of guilty to the clerk at least (3) days before that date, and you fail to answer the charge(s) or appear in court when required, you thereby consent to the entry of a judgment of conviction against you in the amount of the statutory fine, plus the assessment in the applicable schedule for the charged offense as provided in the Criminal and Traffic Assessment Act (705 ILCS 135/1 et seq.). The total amount assessed may be greater than the amount assessed on a guilty plea, as discussed above. Any cash bail or other security you have deposited will be applied toward payment. If you are an Illinois Driver and you fail to pay in full any judgments imposed, a notice will be sent to the Secretary of State and your driver's license will not be renewed, reissued, or reclassified, until full payment is received.

## APPENDIX B

### AVOID MULTIPLE COURT APPEARANCES

If you intend to plead **NOT GUILTY** to the ticket:

1. Complete this form and mail at least TEN (10) work days before the date set for your court appearance noted on the bottom half of the front side of this ticket (Court Place/Date section).
2. Indicate what kind of trial you want—mark only one box, complete the address section below and follow the mailing instructions in number 3 below.

I WISH TO PLEAD NOT GUILTY AND REQUEST:

A. Trial by Judge

B. Trial by Jury

A new appearance date will be set and you will be notified of the time and date of trial. **Do not come to the court until you are notified.** When you are notified, you should come to court prepared for trial and bring any witnesses you may have.

NAME \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_

STATE \_\_\_\_\_

ZIP \_\_\_\_\_

TELEPHONE NUMBER \_\_\_\_\_

3. Mail this form to the Clerk of the Court, Traffic Section, at the address noted in the "Court Place/Date" section on the bottom half of the front side of this ticket.

**DO NOT MAIL TO THE POLICE DEPARTMENT**

### GUILTY PLEA

If you intend to plead **GUILTY** to the ticket and **No** Court Appearance is Required:

1. Complete this form.
2. Mail this form, together with the applicable to the Clerk of the Court, Traffic Section, at the address noted in the "Court Place/Date" section on the bottom half of the front side of this ticket. You must mail this completed form, with the total applicable payment, **no earlier than ten (10) work days** after the ticket was issued (noted on the top half of the front side of the ticket), and **no later than three (3) work days** before the court appearance date noted on the bottom half of the front side of the ticket in the "Court Place/Date" section or as may have been provided by the clerk of the court.

#### **FINES, PENALTIES, ASSESSMENTS, AND COSTS**

The amount of payment for offenses where court appearances are **not required** is:

- (a) **\$164.00 for any violation under the Illinois Vehicle Code (625 ILCS 5/1 et seq.)** defined as a minor traffic offense pursuant to Supreme Court Rule 501(f), except (b) below;
- (b) **\$260.00 plus the minimum fine set by statute for truck overweight and permit violations under 3-401(d), 15-111, 15-113.1, 15-113.2 or 15-113.3 of the Illinois Vehicle Code (625 ILCS 5/3-401(d), 15-111, 15-113.1, 15-113.2 or 15-113.3);**
- (c) **\$195.00 for any violation defined as a Conservation Offense under Supreme Court Rule 501(c)** for which civil penalties are not required.

**NOTE: Payment must be by cash, money order, certified check, bank draft, or traveler's check unless otherwise authorized by the clerk of the court. (DO NOT SEND CASH IN THE MAIL; use cash only if paying in person.)**

#### **PLEA OF GUILTY AND WAIVER**

I, the undersigned, do hereby plead guilty to the charge noted on the front side of this ticket, which does not require a court appearance. I understand my right to a trial, that my signature to this plea of guilty will have the same force and effect as a conviction entered by the court and that this record will be sent to the Secretary of State of this State (or of the State where I received my license to drive). I hereby PLEAD GUILTY to the said offense on this ticket, GIVE UP my right to trial, and agree to pay the amount required.

DEFENDANT'S SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

STREET \_\_\_\_\_

CITY \_\_\_\_\_

STATE \_\_\_\_\_

ZIP \_\_\_\_\_

## APPENDIX C

### GUILTY PLEA

If you intend to plead **GUILTY** to the ticket and No Court Appearance is Required:

1. Complete this form.
2. Mail this form, together with the applicable payment to the Clerk of the Court, Traffic Section, at the address noted in the "Court Place/Date" section on the bottom half of the front side of this ticket. You must mail this completed form, with the total applicable payment, **no earlier than ten (10) work days** after the ticket was issued (noted on the top half of the front side of the ticket), and **no later than three (3) work days** before the court appearance date noted on the bottom half of the front side of the ticket in the "Court Place/Date" section or as may have been provided by the clerk of the court.

#### FINES, PENALTIES, ASSESSMENTS, AND COSTS

The amount of payment for offenses where court appearances are not required is:

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#### PLEA OF GUILTY AND WAIVER

I, the undersigned, do hereby plead guilty to the charge noted on the front side of this ticket, which does not require a court appearance. I understand my right to a trial, that my signature to this plea of guilty will have the same force and effect as a conviction entered by the court and that this record will be sent to the Secretary of State of this State (or of the State where I received my license to drive). I hereby PLEAD GUILTY to the said offense on this ticket, GIVE UP my right to trial, and agree to pay the amount required.

DEFENDANT'S SIGNATURE

DATE

MAILING ADDRESS

STREET

CITY

STATE

ZIP

**NOTE: USE SEPARATE CITATION FOR EACH VIOLATION**

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COMPLAINT

DEFENDANT

VEHICLE

VIOLATION

INCIDENT

RELEASE

COURT PLACE / DATE

DCN

CASE NO. \_\_\_\_\_ ISP DIST. OCC. \_\_\_\_\_ COMPLAINT

COUNTY OF \_\_\_\_\_ TOWNSHIP OF \_\_\_\_\_  TWP. RD.

PEOPLE STATE OF ILLINOIS VS.  CITY/VILLAGE OF \_\_\_\_\_ VS.  MUNICIPAL CORPORATION PLAINTIFF

NAME (Last) (First) (M.I.) SID #

ADDRESS (Street) (Apt.) EYES  Female  Male

CITY STATE ZIP HAIR HEIGHT WEIGHT

DR. LIC. STATE  CDL EXPIR. DATE DATE OF BIRTH

The Undersigned states that on \_\_\_/\_\_\_/\_\_\_ at \_\_\_ A.M. P.M. Defendant did unlawfully operate:

REGISTR. NO. \_\_\_\_\_ STATE \_\_\_\_\_ YEAR \_\_\_\_\_ US DOT # \_\_\_\_\_

MAKE \_\_\_\_\_ YEAR \_\_\_\_\_ COLOR \_\_\_\_\_

053  PEDESTRIAN 081  TRAIL/SEMI-TRAIL 052  PASSENGER CAR 084  TRUCK  
 009  BUS 086  TRUCK TRACTOR 060  RECREATIONAL VEH  
 043  MOTORCYCLE  OTHER CODE(S) \_\_\_\_\_

COMMERCIAL MOTOR VEHICLE: YES  NO   
 PLACARDED HAZ. MATERIAL: YES  NO   
 16 OR MORE PASS. VEHICLE: YES  NO

Upon a Public Highway, or other Location, Specifically \_\_\_\_\_

Located in the County and State Aforesaid and Did Then and There Commit the Following Offense  URBAN DISTRICT

I.V.C. 625 ILCS 5/ :

- 3-707 OPERATING UNINSURED VEHICLE
- 6-101 NO VALID DRIVER'S LICENSE
- 6-303 ( ) DRIVING WHILE LICENSE SUSPENDED/REVOKED
- 11-305 DISOBEYING TRAFFIC CONTROL DEVICE
- 11-501(a) ( ) DRIVING UNDER INFLUENCE
- ILCS  LOCAL ORDINANCE CH \_\_\_\_\_ ACT \_\_\_\_\_ SEC \_\_\_\_\_
- 11-502 ( ) ILLEGAL TRANSPORTATION ALCOHOL
- 11-601(a) FAILURE TO REDUCE SPEED/ACCIDENT
- 11-601(b) SPEEDING \_\_\_\_\_ MPH IN A \_\_\_\_\_ MPH ZONE
- 11-709 ( ) IMPROPER LANE USAGE
- 12-603.1 FAILURE TO WEAR SEAT BELT ( ) D ( ) P

NATURE OF OFFENSE \_\_\_\_\_

ACCIDENT TYPE:  DRIVER INJURY ONLY  PROPERTY DAMAGE  PERSONAL INJURY  FATAL REP. NO. \_\_\_\_\_  
 ROAD CONDITIONS:  WET  DRY  SNOW  ICE  
 VISIBILITY:  DAY  NIGHT  RAIN  SNOW  FOG  CLEAR  
 METHOD: 0.  HHRRADAR 1.  PLAIN CAR 2.  RADAR 3.  A/CRAFT 4.  MARKED 5.  VASCAR  
 6.  C SIGNED 7.  ASSIST 8.  ACCIDENT 9.  OTHER 10.  LIDAR

NOTATIONS: \_\_\_\_\_

METHOD OF RELEASE (see middle portion, back side of Gold copy)  FULL AMT.  10%

- 1. CASH  CURRENCY \$ \_\_\_\_\_  E-BAIL \$ \_\_\_\_\_ AUTH # \_\_\_\_\_
- 2. IL DRIVER'S LICENSE  3. BOND CARD NO \_\_\_\_\_ ISSUED BY: \_\_\_\_\_
- 4. BOND POSTED ON TICKET NO \_\_\_\_\_  5. NO BOND-CONFINED AT \_\_\_\_\_
- 6. NOTICE TO APPEAR  7. PROMISE TO COMPLY  8. INDIVIDUAL BOND (FULL) AMOUNT \$ \_\_\_\_\_

WITHOUT ADMITTING GUILT, I promise to comply with the terms of this Ticket and Release.

SIGNATURE  \_\_\_\_\_

CIRCUIT COURT LOCATION AND DATE

ADDRESS / COURTHOUSE

CITY \_\_\_\_\_ ZIP \_\_\_\_\_ IL ON AT AM PM

COURT APPEARANCE REQUIRED  NO COURT APPEARANCE REQUIRED  
 See instructions on top portion, back side of Gold copy

Under penalties as provided by law for false certification pursuant to Section 1-109 of the Code of Civil Procedure and perjury pursuant to Section 32-2 of the Criminal Code of 2012, the undersigned certifies that the statements set forth in this instrument are true and correct.

MONTH / DAY / YEAR OFFICER'S SIGNATURE I.D. NO.

**NOTE: USE SEPARATE CITATION FOR EACH VIOLATION**

**FILED**

MAR 25 2019

**SUPREME COURT CLERK**

COMPLAINT COPY  
BACKER

Vehicle types as defined in 625 ILCS 5/1 et seq. and recorded in the Vehicle Section of the Citation.

CODE	DESCRIPTION	CODE	DESCRIPTION
000	AIRBOAT	048	NON-DIVISIBLE LOAD OR VEHICLE
001	ALL TERRAIN VEHICLE (ATV)	049	NON-POWERED WATERCRAFT
002	AMBULANCE	050	OFF-HIGHWAY MOTORCYCLE
003	ANTIQUE VEHICLE	051	ORGAN TRANSPORT VEHICLE
004	APPORTIONABLE SEMI-TRAILER	052	PASSENGER CAR
005	APPORTIONABLE TRAILER	053	PEDESTRIAN
006	AUTHORIZED EMERGENCY VEHICLE	054	PERSONAL WATER CRAFT
092	AUTOCYCLE	055	POLE TRAILER
007	BICYCLE	056	POLICE VEHICLE
008	BOAT/WATERCRAFT	057	RAILROAD TRACK EQUIPMENT
009	BUS	058	RAILROAD TRAIN
010	CAMPING TRAILER	059	REBUILT VEHICLE
011	CHARITABLE VEHICLE	060	RECREATIONAL VEHICLE
012	COMMUTER VAN	061	RECREATIONAL BOAT
013	CONVERTER DOLLY	062	RECREATIONAL OFF-HIGHWAY VEHICLE
014	CUSTOM VEHICLE	063	REPAIRED VEHICLE
015	CYCLE	064	REPLICA TROLLEY
016	DERELICT VEHICLE	065	RESCUE VEHICLE
017	ELECTRIC PERSONAL ASSISTIVE MOBILITY DEVICE	066	ROAD TRACTOR
018	EXPANDED-USE ANTIQUE VEHICLE	067	RURAL MAIL DELIVERY VEHICLE
019	FARM TRACTOR	068	SAILBOAT
020	FIRE DEPARTMENT VEHICLE	069	SCHOOL BUS
021	FLEET SAFETY VEHICLE	070	SNOWMOBILE
022	FOREIGN VEHICLE	071	SPECIAL HAULING VEHICLE
023	GOLF CART	072	SPECIAL MOBILE EQUIPMENT
024	GREY MARKET VEHICLE	073	SPECIALLY CONSTRUCTED VEHICLE
025	HOUSE TRAILER	074	SPECIALTY PROP CRAFT
026	IMPLEMENT OF HUSBANDRY	075	STINGER-STEERED SEMITRAILER
027	JUNK VEHICLE	076	STREETCAR
028	LIFEBOAT	077	STREET ROD
029	LIMOUSINE	078	TANK VEHICLE
030	LOW-SPEED ELECTRIC BICYCLE	079	TOW-TRUCK
031	LOW-SPEED GAS BICYCLE	080	TRACKLESS TROLLEY COACH
032	LOW-SPEED VEHICLE	081	TRAILER OR SEMI-TRAILER
033	MATERIALLY ALTERED VEHICLE	082	TRANSIT BUS
034	MAXI-CUBE VEHICLE	083	TRAVEL TRAILER
035	MEDICAL CARRIER	084	TRUCK
036	MEDICAL TRANSPORT VEHICLE	085	TRUCK CAMPER
037	MODIFIED VEHICLE	086	TRUCK TRACTOR
038	MOTORBOAT	087	TRUCKSTER
039	MOTORHOME, MINI-MOTORHOME, VAN CAMPER	088	TYPE I SCHOOL BUS
040	MOTOR VEHICLE	089	TYPE II SCHOOL BUS
041	MOTOR DRIVEN CYCLE	090	UTILITY SERVICE VEHICLE
042	MOPED	091	WRECKER
043	MOTORCYCLE	998	OTHER
044	MOTORIZED WHEELCHAIR	999	NONE
045	MULTIFUNTION SCHOOL ACTIVITY BUS		
046	MULTIPURPOSE PASSENGER VEHICLE		
047	NONCOMMERCIAL VEHICLE		

**NOTE: USE SEPARATE CITATION  
FOR EACH VIOLATION**

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COMPLAINT

DEFENDANT

VEHICLE

VIOLATION

INCIDENT

RELEASE

COURT PLACE / DATE

DCN

CASE NO. \_\_\_\_\_ ISP DIST OCC. \_\_\_\_\_ **REPORT OF CONVICTION**

COUNTY OF \_\_\_\_\_ TOWNSHIP OF \_\_\_\_\_  TWP  RD

PEOPLE STATE OF ILLINOIS VS.  CITY/VILLAGE OF \_\_\_\_\_ VS.  MUNICIPAL CORPORATION PLAINTIFF

NAME \_\_\_\_\_ SID # \_\_\_\_\_  
(Last) (First) (M.I.)

ADDRESS \_\_\_\_\_ EYES \_\_\_\_\_  Female  Male  
(Street) (Apt)

CITY STATE ZIP \_\_\_\_\_ HAIR \_\_\_\_\_ HEIGHT \_\_\_\_\_ WEIGHT \_\_\_\_\_

DR. LIC. \_\_\_\_\_ STATE  CDL EXPIR. DATE \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_

The Undersigned states that on \_\_\_ / \_\_\_ / \_\_\_ at \_\_\_ A.M. P.M. Defendant did unlawfully operate:

REGISTR. NO. \_\_\_\_\_ STATE \_\_\_\_\_ YEAR \_\_\_\_\_ US DOT # \_\_\_\_\_

MAKE \_\_\_\_\_ YEAR \_\_\_\_\_ COLOR \_\_\_\_\_

053  PEDESTRIAN 081  TRAIL/SEMI-TRAIL 052  PASSENGER CAR 084  TRUCK  COMMERCIAL MOTOR VEHICLE YES  NO   
009  BUS 086  TRUCK TRACTOR 060  RECREATIONAL VEH  FLAGGED HAZ. MATERIAL YES  NO   
043  MOTORCYCLE  OTHER CODE(S) \_\_\_\_\_  16 OR MORE PASS. VEHICLE YES  NO

Upon a Public Highway, or other Location, Specifically \_\_\_\_\_

Located in the County and State Aforesaid and Did Then and There Commit the Following Offense  URBAN DISTRICT

I.V.C. 625 ILCS 5/ :

- 3-707 OPERATING UNINSURED VEHICLE  11-502 ( ) ILLEGAL TRANSPORTATION ALCOHOL
- 6-101 NO VALID DRIVER'S LICENSE  11-601(a) FAILURE TO REDUCE SPEED/ACCIDENT
- 6-303 ( ) DRIVING WHILE LICENSE SUSPENDED/REVOKED  11-601(b) SPEEDING \_\_\_\_\_ MPH IN A \_\_\_\_\_ MPH ZONE
- 11-305 DISOBEYING TRAFFIC CONTROL DEVICE  11-709 ( ) IMPROPER LANE USAGE
- 11-501(a) ( ) DRIVING UNDER INFLUENCE  12-603.1 FAILURE TO WEAR SEAT BELT ( ) D ( ) P

ILCS  LOCAL ORDINANCE CH \_\_\_\_\_ ACT \_\_\_\_\_ SEC. \_\_\_\_\_

NATURE OF OFFENSE \_\_\_\_\_

ACCIDENT TYPE:  DRIVER INJURY ONLY  PROPERTY DAMAGE  PERSONAL INJURY  FATAL REP. NO. \_\_\_\_\_

ROAD CONDITIONS:  WET  DRY  SNOW  ICE

VISIBILITY:  DAY  NIGHT  RAIN  SNOW  FOG  CLEAR

METHOD: 0.  H/RADAR 1.  PLAIN CAR 2.  RADAR 3.  A/CRAFT 4.  MARKED 5.  VASCAR

6.  C. SIGNED 7.  ASSIST 8.  ACCIDENT 9.  OTHER 10.  LIDAR

NOTATIONS: \_\_\_\_\_

METHOD OF RELEASE (see middle portion, back side of Gold copy)  FULL AMT  10 %

1. CASH  CURRENCY \$ \_\_\_\_\_  E-MAIL \$ \_\_\_\_\_ AUTH. # \_\_\_\_\_

2. IL DRIVER'S LICENSE  3. BOND CARD NO. \_\_\_\_\_ ISSUED BY: \_\_\_\_\_

4. BOND POSTED ON TICKET NO. \_\_\_\_\_  5. NO BOND-CONFINED AT \_\_\_\_\_

6. NOTICE TO APPEAR  7. PROMISE TO COMPLY  8. INDIVIDUAL BOND (FULL) AMOUNT \$ \_\_\_\_\_

**WITHOUT ADMITTING GUILT, I promise to comply with the terms of this Ticket and Release.**

SIGNATURE  \_\_\_\_\_

CIRCUIT COURT LOCATION AND DATE \_\_\_\_\_

ADDRESS / COURTHOUSE \_\_\_\_\_

CITY \_\_\_\_\_ ZIP \_\_\_\_\_ IL ON AT \_\_\_\_\_ A.M. P.M.

**COURT APPEARANCE REQUIRED**  **NO COURT APPEARANCE REQUIRED**  
See instructions on top portion, back side of Gold copy

Under penalties as provided by law for false certification pursuant to Section 1-109 of the Code of Civil Procedure and perjury pursuant to Section 32-2 of the Criminal Code of 2012, the undersigned certifies that the statements set forth in this instrument are true and correct.

MONTH \_\_\_\_\_ DAY \_\_\_\_\_ YEAR \_\_\_\_\_ OFFICER'S SIGNATURE \_\_\_\_\_ I.D. NO. \_\_\_\_\_

**NOTE: USE SEPARATE CITATION  
FOR EACH VIOLATION**

REPORT OF CONVICTION  
BACKER

**Court Action and Other Orders**

- ORIGINAL CHARGE
- AMENDED CHARGE OR LESSER INCLUDED OFFENSE OF: \_\_\_\_\_
- 625 ILCS 5/ \_\_\_\_\_
- ILCS  LOCAL ORDINANCES CH. \_\_\_\_\_ ACT \_\_\_\_\_ /SEC. \_\_\_\_\_

**PLEAS**

- PLEAD GUILTY \_\_\_\_\_ DATE \_\_\_\_/\_\_\_\_/\_\_\_\_
- PLEAD NOT GUILTY \_\_\_\_\_ DATE \_\_\_\_/\_\_\_\_/\_\_\_\_

**FINDINGS:**

NOTE: A DISPOSITION IN THIS COLUMN WILL RESULT IN THE SECRETARY OF STATE RECORDING A CONVICTION ON THE DRIVER'S RECORD

NOTE: A DISPOSITION IN THIS COLUMN WILL NOT RESULT IN THE SECRETARY OF STATE RECORDING A CONVICTION ON THE DRIVER'S RECORD

- GUILTY (CONVICTION)
- EX PARTE
- BOND FORFEITURE
- SUPERVISION VACATED / JUDGMENT ENTERED
- CONDITIONAL DISCHARGE
- PROBATION
- OTHER \_\_\_\_\_
- NOT GUILTY
- NOLLE PROSEQUI
- DISMISSED
- STRICKEN ON LEAVE TO REINSTATE
- COURT SUPERVISION
- OTHER \_\_\_\_\_

\_\_\_\_/\_\_\_\_/\_\_\_\_  
DATE ORDER ENTERED

\_\_\_\_\_  
SIGNATURE OF CLERK

**FOR SECRETARY OF STATE USE ONLY:**

COURT	DATE OF CONVICTION	COUNTY OF RESIDENCE	LAW SECTION	SUBSECTION

SEND TO: SECRETARY OF STATE  
DRIVER SERVICES DEPARTMENT  
2701 SOUTH DIRKSEN PARKWAY  
SPRINGFIELD, ILLINOIS 62723

**NOTE: USE SEPARATE CITATION FOR EACH VIOLATION**

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COMPLAINT

DEFENDANT

VEHICLE

VIOLATION

INCIDENT

RELEASE

COURT PLACE / DATE

DCN

CASE NO. \_\_\_\_\_ ISP DIST. OCC. \_\_\_\_\_ **COURT DISPOSITION**

COUNTY OF \_\_\_\_\_ TOWNSHIP OF \_\_\_\_\_  TWP. RD.

PEOPLE STATE OF ILLINOIS VS  CITY/ VILLAGE OF \_\_\_\_\_ VS.  MUNICIPAL CORPORATION PLAINTIFF

NAME (Last) \_\_\_\_\_ (First) \_\_\_\_\_ (M.I.) \_\_\_\_\_ SID # \_\_\_\_\_

ADDRESS \_\_\_\_\_ (Street) \_\_\_\_\_ (Apt.) \_\_\_\_\_ EYES  Female  Male

CITY STATE ZIP \_\_\_\_\_ HAIR \_\_\_\_\_ HEIGHT \_\_\_\_\_ WEIGHT \_\_\_\_\_

DR. LIC. \_\_\_\_\_ STATE  CDL EXPIR. DATE \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_

The Undersigned states that on \_\_\_/\_\_\_/\_\_\_ at \_\_\_ A.M. P.M. Defendant did unlawfully operate:

REGISTR. NO. \_\_\_\_\_ STATE \_\_\_\_\_ YEAR \_\_\_\_\_ US DOT # \_\_\_\_\_

MAKE \_\_\_\_\_ YEAR \_\_\_\_\_ COLOR \_\_\_\_\_

003  PEDESTRIAN 001  TRAIL/SEMI-TRAIL 002  PASSENGER CAR 004  TRUCK  COMMERCIAL MOTOR VEHICLE: YES  NO

009  BUS 006  TRUCK TRACTOR 060  RECREATIONAL VEH.  PLACARDED HAZ. MATERIAL: YES  NO

003  MOTORCYCLE  OTHER CODE(S) \_\_\_\_\_  16 OR MORE PASS. VEHICLE: YES  NO

Upon a Public Highway, or other Location, Specifically \_\_\_\_\_

Located in the County and State Aforesaid and Did Then and There Commit the Following Offense  URBAN DISTRICT

I.V.C. 625 ILCS 5/ :

3-707 OPERATING UNINSURED VEHICLE  11-502 ( ) ILLEGAL TRANSPORTATION ALCOHOL

6-101 NO VALID DRIVER'S LICENSE  11-601(a) FAILURE TO REDUCE SPEED/ACCIDENT

6-303 ( ) DRIVING WHILE LICENSE SUSPENDED/REVOKED  11-601(b) SPEEDING \_\_\_\_\_ MPH IN A \_\_\_\_\_ MPH ZONE

11-305 DISOBEYING TRAFFIC CONTROL DEVICE  11-709 ( ) IMPROPER LANE USAGE

11-501(a) ( ) DRIVING UNDER INFLUENCE  12-603.1 FAILURE TO WEAR SEAT BELT ( ) D ( ) P

ILCS  LOCAL ORDINANCE CH. \_\_\_\_\_ ACT \_\_\_\_\_ /SEC \_\_\_\_\_

NATURE OF OFFENSE \_\_\_\_\_

ACCIDENT TYPE:  DRIVER INJURY ONLY  PROPERTY DAMAGE  PERSONAL INJURY  FATAL REP. NO. \_\_\_\_\_

ROAD CONDITIONS:  WET  DRY  SNOW  ICE

VISIBILITY:  DAY  NIGHT  RAIN  SNOW  FOG  CLEAR

METHOD: 0  HH RADAR 1.  PLAIN CAR 2.  RADAR 3.  A/CRAFT 4.  MARKED 5.  VASCAR

6.  C. SIGNED 7.  ASSIST 8.  ACCIDENT 9.  OTHER 10.  LIDAR

NOTATIONS: \_\_\_\_\_

METHOD OF RELEASE (see middle portion, back side of Gold copy)  FULL AMT.  10%

1. CASH  CURRENCY \$ \_\_\_\_\_  E-BAIL \$ \_\_\_\_\_ AUTH. # \_\_\_\_\_

2. IL DRIVER'S LICENSE  3. BOND CARD NO. \_\_\_\_\_ ISSUED BY: \_\_\_\_\_

4. BOND POSTED ON TICKET NO. \_\_\_\_\_  5. NO BOND-CONFINED AT \_\_\_\_\_

6. NOTICE TO APPEAR  7. PROMISE TO COMPLY  8. INDIVIDUAL BOND (FULL) AMOUNT \$ \_\_\_\_\_

**WITHOUT ADMITTING GUILT, I promise to comply with the terms of this Ticket and Release.**

SIGNATURE  \_\_\_\_\_

CIRCUIT COURT LOCATION AND DATE

ADDRESS / COURTHOUSE \_\_\_\_\_

CITY \_\_\_\_\_ ZIP \_\_\_\_\_ IL ON AT A.M. P.M.

**COURT APPEARANCE REQUIRED**  **NO COURT APPEARANCE REQUIRED**

See instructions on top portion, back side of Gold copy

Under penalties as provided by law for false certification pursuant to Section 1-109 of the Code of Civil Procedure and perjury pursuant to Section 32-2 of the Criminal Code of 2012, the undersigned certifies that the statements set forth in this instrument are true and correct.

MONTH / DAY / YEAR \_\_\_\_\_ OFFICER'S SIGNATURE \_\_\_\_\_ ID NO \_\_\_\_\_

**NOTE: USE SEPARATE CITATION FOR EACH VIOLATION**

COURT DISPOSITION  
BACKER

HEARING JUDGE \_\_\_\_\_

**Court Action and Other Orders**

- ORIGINAL CHARGE
- AMENDED CHARGE OR LESSER INCLUDED OFFENSE OF: \_\_\_\_\_
- 625 ILCS 5/ \_\_\_\_\_
- ILCS       LOCAL ORDINANCES    CH. \_\_\_\_\_ ACT \_\_\_\_\_ /SEC. \_\_\_\_\_

BAIL FORFEITURE

DATE

- 1. CASH OR BOND CARD \_\_\_\_\_ / /
- 2. LICENSE \_\_\_\_\_ / /
- 3. WARRANT ORDERED TO ISSUE \_\_\_\_\_ / /
- 4. NOTICE OF FAILURE TO APPEAR FILED (PROMISE TO COMPLY) \_\_\_\_\_ / /
- 5. INDIVIDUAL BOND \_\_\_\_\_ / /

DATE

FINDINGS:

- 1. GUILTY
- 2. NOT GUILTY
- 3. NOLLE PROSEQUI
- 4. EX PARTE
- 5. DISMISSED
- 6. TURNED OVER TO OTHER AUTHORITY
- 7. CHARGES AMENDED
- 8. STRICKEN ON LEAVE TO REINSTATE
- 9. ASSIST
- 10. COURT SUPERVISION

FINE \$ \_\_\_\_\_

ASSESSMENTS \$ \_\_\_\_\_ ASSESSMENT SCHEDULE: \_\_\_\_\_

CONDITIONAL ASSESSMENTS \$ \_\_\_\_\_ CRIMINAL ASSESSMENT WAIVER \_\_\_\_\_ %  
(Non-IVC Violations Only)

RESTITUTION \$ \_\_\_\_\_ TO: \_\_\_\_\_

NAME

STREET

CITY      STATE      ZIP

TOTAL \$ \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE OF CLERK

MAIL TO:



POLICE RECORD BACKER

BLANK

**NOTE: USE SEPARATE CITATION  
FOR EACH VIOLATION**

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COMPLAINT  
DEFENDANT

DCN

CASE NO \_\_\_\_\_ ISP DIST. OCC \_\_\_\_\_ **VIOLATOR**

COUNTY OF \_\_\_\_\_ TOWNSHIP OF \_\_\_\_\_  TWP. RD.

PEOPLE STATE OF ILLINOIS VS.  CITY/VILLAGE OF \_\_\_\_\_ VS.  MUNICIPAL CORPORATION PLAINTIFF

NAME (Last) \_\_\_\_\_ (First) \_\_\_\_\_ (M I) \_\_\_\_\_ SID # \_\_\_\_\_

ADDRESS (Street) \_\_\_\_\_ (Apt.) \_\_\_\_\_ EYES  Female  Male

CITY STATE ZIP \_\_\_\_\_ HAIR \_\_\_\_\_ HEIGHT \_\_\_\_\_ WEIGHT \_\_\_\_\_

DR. LIC. \_\_\_\_\_ STATE  CDL EXPIR. DATE \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_

VEHICLE

The Undersigned states that on \_\_\_\_/\_\_\_\_/\_\_\_\_ at \_\_\_\_ A.M. P.M. Defendant did unlawfully operate:

REGISTR. NO. \_\_\_\_\_ STATE \_\_\_\_\_ YEAR \_\_\_\_\_ US DOT # \_\_\_\_\_

MAKE \_\_\_\_\_ YEAR \_\_\_\_\_ COLOR \_\_\_\_\_

053  PEDESTRIAN 081  TRAIL/SEMI-TRAIL 052  PASSENGER CAR 084  TRUCK  
 099  BUS 086  TRUCK TRACTOR 060  RECREATIONAL VEH.  
 043  MOTORCYCLE  OTHER CODE(S) \_\_\_\_\_

COMMERCIAL MOTOR VEHICLE: YES  NO   
 PLACARDED HAZ. MATERIAL: YES  NO   
 16 OR MORE PASS. VEHICLE: YES  NO

Upon a Public Highway, or other Location, Specifically \_\_\_\_\_

Located in the County and State Aforesaid and Did Then and There Commit the Following Offense  URBAN DISTRICT

VIOLATION

**I.V.C. 625 ILCS 5/ :**

3-707 OPERATING UNINSURED VEHICLE  11-502 ( ) ILLEGAL TRANSPORTATION ALCOHOL  
 6-101 NO VALID DRIVER'S LICENSE  11-601(a) FAILURE TO REDUCE SPEED/ACCIDENT  
 6-303 ( ) DRIVING WHILE LICENSE SUSPENDED/REVOKED  11-601(b) SPEEDING \_\_\_\_\_ MPH IN A \_\_\_\_\_ MPH ZONE  
 11-305 DISOBEYING TRAFFIC CONTROL DEVICE  11-709 ( ) IMPROPER LANE USAGE  
 11-501(a) ( ) DRIVING UNDER INFLUENCE  12-603.1 FAILURE TO WEAR SEAT BELT ( ) D ( ) P  
 ILCS  LOCAL ORDINANCE CH \_\_\_\_\_ ACT \_\_\_\_\_ SEC \_\_\_\_\_

NATURE OF OFFENSE \_\_\_\_\_

INCIDENT

ACCIDENT TYPE:  DRIVER INJURY ONLY  PROPERTY DAMAGE  PERSONAL INJURY  FATAL  R.E.P. NO. \_\_\_\_\_

ROAD CONDITIONS:  WET  DRY  SNOW  ICE

VISIBILITY:  DAY  NIGHT  RAIN  SNOW  FOG  CLEAR

METHOD: 0  HL RADAR 1.  PLAIN CAR 2.  RADAR 3.  A.CRAFT 4.  MARKED 5.  VASCAR  
 6  C. SIGNED 7.  ASSIST 8.  ACCIDENT 9.  OTHER 10.  LIDAR

NOTATIONS: \_\_\_\_\_

RELEASE

METHOD OF RELEASE (see middle portion, back side of Gold copy)  FULL AMT.  10 %

1. CASH  CURRENCY \$ \_\_\_\_\_  E-BAIL \$ \_\_\_\_\_ AUTH # \_\_\_\_\_

2. IL DRIVER'S LICENSE  3. BOND CARD NO. \_\_\_\_\_ ISSUED BY: \_\_\_\_\_

4. BOND POSTED ON TICKET NO. \_\_\_\_\_  5. NO BOND-CONFINED AT \_\_\_\_\_

6. NOTICE TO APPEAR  7. PROMISE TO COMPLY  8. INDIVIDUAL BOND (FULL) AMOUNT \$ \_\_\_\_\_

**WITHOUT ADMITTING GUILT, I promise to comply with the terms of this Ticket and Release.**

COURT PLACE / DATE

SIGNATURE  \_\_\_\_\_

CIRCUIT COURT LOCATION AND DATE

ADDRESS / COURTHOUSE \_\_\_\_\_

CITY \_\_\_\_\_ ZIP \_\_\_\_\_ IL ON AT AM P.M.

**COURT APPEARANCE REQUIRED**  **NO COURT APPEARANCE REQUIRED**  
 See instructions on top portion, back side of Gold copy

Under penalties as provided by law for false certification pursuant to Section 1-109 of the Code of Civil Procedure and perjury pursuant to Section 32-2 of the Criminal Code of 2012, the undersigned certifies that the statements set forth in this instrument are true and correct.

MONTH / DAY / YEAR \_\_\_\_\_ OFFICER'S SIGNATURE \_\_\_\_\_ I.D. NO. \_\_\_\_\_

**NOTE: USE SEPARATE CITATION  
FOR EACH VIOLATION**

## READ THESE INSTRUCTIONS CAREFULLY

### If your ticket is marked (X) "COURT APPEARANCE REQUIRED":

You are required to come to court on the date, time and place noted on the front side, bottom half of the ticket in the "Court Place/Date" section. However, if you want to plead "NOT GUILTY", complete the form entitled "Avoid Multiple Court Appearances" on the top half, of the back side of the blue copy.

If your ticket is marked (X) "NO COURT APPEARANCE REQUIRED" you have the following two (2) options:

1. If you wish to plead "GUILTY", complete the form entitled "PLEA OF GUILTY AND WAIVER" on the bottom half, of the back side, of the blue copy of the ticket. Follow the instructions on that form and mail it with full payment in the applicable amount noted below.

### Fines, Penalties, Assessments, and Costs

The amount of payment for offenses where court appearances are not required is:

- (a) **\$164.00** for any violation under the Illinois Vehicle Code (625 ILCS 5/1 et seq.) defined as a minor traffic offense pursuant to Supreme Court Rule 501(f), except (b) below;
- (b) **\$260.00 plus the minimum fine set by statute for truck overweight and permit violations** under 3-401(d), 15-111, 15-113.1, 15-113.2 or 15-113.3 of the Illinois Vehicle Code (625 ILCS 5/3-401(d), 15-111, 15-113.1, 15-113.2 or 15-113.3);
- (c) **\$195.00 for any violation defined as a Conservation Offense** under Supreme Court Rule 501(c) for which civil penalties are not required.

**NOTE: Payment must be by cash, money order, certified check, bank draft, or traveler's check unless otherwise authorized by the clerk of the court. (DO NOT SEND CASH IN THE MAIL; use cash only if paying in person.)**

2. If you wish to plead "NOT GUILTY", complete the form entitled "Avoid Multiple Court Appearances" on the top half, of the back side, of the blue copy and follow those instructions. If you are found guilty, the total amount assessed may be greater than the amount assessed on a guilty plea.

### METHOD OF RELEASE - FAILURE TO APPEAR

The method of release is marked on the front side of the ticket in the "Release" section. The result of your failure to appear or pay this ticket is determined by the method of release identified below and whether your ticket is marked "Court Appearance Required" or "No Court Appearance Required" and may result in either a judgment of conviction being entered against you for fine, penalties, assessments, and costs as provided in the NOTICE OF CONSENT FOR ENTRY OF JUDGMENT; or, the court may order other consequences identified below:

#### 1. CASH:

##### A. FULL CASH BAIL:

- i. **No Court Appearance Required:** A judgment of conviction may be entered against you as noted above.
- ii. **Court Appearance Required:** A judgment of conviction may be entered for the FULL amount of the bond, and/or the court may issue a warrant for your arrest. Any cash deposited will be applied toward the judgment.

**B. 10% CASH BAIL:** A judgment of conviction may be entered for the FULL amount of the bond and/or the court may issue a warrant for your arrest. Any cash deposited will be applied toward the judgment.

2. **ILLINOIS DRIVERS LICENSE:** Your driving privileges may be suspended, and/or the court may issue a warrant for your arrest.

#### 3. BOND CARD:

- A. **No Court Appearance Required:** Your card will be sent to the issuing company for payment.
- B. **Court Appearance Required:** The card will be sent to the issuing company for payment. Or, instead, a judgment of conviction may be entered for the FULL amount of the bond, and/or the court may issue a warrant for your arrest.

4. **BOND DEPOSITED IN TICKET NO.** (see front side for number): The security which has been posted in another ticket also covers this ticket.

5. **NO BOND:** You were unable to secure release with the arresting officer at the time this ticket was issued.

6. **NOTICE TO APPEAR:** The court may issue a warrant for your arrest.

7. **PROMISE TO COMPLY:** A notice of suspension of your driving privileges will be sent to your licensing state; or, the court may issue a warrant for your arrest.

8. **INDIVIDUAL BOND:** A judgment of conviction may be entered for the FULL amount of the bond and/or the court may issue a warrant for your arrest.

### NOTICE OF CONSENT FOR ENTRY OF JUDGMENT

If you were charged with an offense which does not require a court appearance, YOU ARE HEREBY NOTIFIED THAT:

If you do not satisfy the charge(s) against you prior to the date set for your appearance or any date to which the case is continued, you do not submit a written plea of guilty to the clerk at least (3) days before that date, and you fail to answer the charge(s) or appear in court when required, you thereby consent to the entry of a judgment of conviction against you in the amount of the statutory fine, plus the assessment in the applicable schedule for the charged offense as provided in the Criminal and Traffic Assessment Act (705 ILCS 135/1 et seq.). The total amount assessed may be greater than the amount assessed on a guilty plea, as discussed above. Any cash bail or other security you have deposited will be applied toward payment. If you are an Illinois Driver and you fail to pay in full any judgments imposed, a notice will be sent to the Secretary of State and your driver's license will not be renewed, reissued, or reclassified, until full payment is received.

**NOTE: USE SEPARATE CITATION  
FOR EACH VIOLATION**

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COMPLAINT

DEFENDANT

VEHICLE

VIOLATION

INCIDENT

RELEASE

COURT PLACE / DATE

DCN

CASE NO. \_\_\_\_\_ ISP DIST. OCC. \_\_\_\_\_ **COURT COMMUNICATION**

COUNTY OF \_\_\_\_\_ TOWNSHIP OF \_\_\_\_\_  TWP. RD.

PEOPLE STATE OF ILLINOIS VS  CITY / VILLAGE OF \_\_\_\_\_ VS  MUNICIPAL CORPORATION PLAINTIFF

NAME \_\_\_\_\_ SID # \_\_\_\_\_  
(Last) (First) (M.I.)

ADDRESS \_\_\_\_\_ EYES \_\_\_\_\_  Female  
(Street) (Apt)  Male

CITY STATE ZIP \_\_\_\_\_ HAIR \_\_\_\_\_ HEIGHT \_\_\_\_\_ WEIGHT \_\_\_\_\_

DR. LIC. \_\_\_\_\_ STATE  CDL EXPIR. DATE \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_

The Undersigned states that on \_\_\_\_ / \_\_\_\_ / \_\_\_\_ at \_\_\_\_ A.M. P.M. Defendant did unlawfully operate:

REGISTR. NO. \_\_\_\_\_ STATE \_\_\_\_\_ YEAR \_\_\_\_\_ US DOT # \_\_\_\_\_

MAKE \_\_\_\_\_ YEAR \_\_\_\_\_ COLOR \_\_\_\_\_

001 PEDESTRIAN  002 TRAIL/SEM-TRAIL  003 PASSENGER CAR  004 TRUCK  
 005 BUS  006 TRUCK TRACTOR  007 RECREATIONAL VEH.  
 008 MOTORCYCLE  OTHER CODE(S) \_\_\_\_\_

COMMERCIAL MOTOR VEHICLE: YES  NO  
 PLACARDED HAZ. MATERIAL: YES  NO  
 16 OR MORE PASS. VEHICLE: YES  NO

Upon a Public Highway, or other Location, Specifically \_\_\_\_\_

Located in the County and State Aforesaid and Did Then and There Commit the Following Offense  URBAN DISTRICT

**I.V.C. 625 ILCS 5/ :**

3-707 OPERATING UNINSURED VEHICLE  11-502 ( ) ILLEGAL TRANSPORTATION ALCOHOL  
 6-101 NO VALID DRIVER'S LICENSE  11-601(a) FAILURE TO REDUCE SPEED/ACCIDENT  
 6-303 ( ) DRIVING WHILE LICENSE SUSPENDED/REVOKED  11-601(b) SPEEDING \_\_\_\_\_ MPH IN A \_\_\_\_\_ MPH ZONE  
 11-305 DISOBEYING TRAFFIC CONTROL DEVICE  11-709 ( ) IMPROPER LANE USAGE  
 11-501(a) ( ) DRIVING UNDER INFLUENCE  12-603.1 FAILURE TO WEAR SEAT BELT ( ) D ( ) P  
 ILCS  LOCAL ORDINANCE CH. \_\_\_\_\_ ACT \_\_\_\_\_ /SEC. \_\_\_\_\_

NATURE OF OFFENSE \_\_\_\_\_

**ACCIDENT TYPE:**  DRIVER INJURY ONLY  PROPERTY DAMAGE  PERSONAL INJURY  FATAL R.E.P. NO. \_\_\_\_\_  
**ROAD CONDITIONS:**  WET  DRY  SNOW  ICE  
**VISIBILITY:**  DAY  NIGHT  RAIN  SNOW  FOG  CLEAR  
**METHOD:** 0.  H/HRADAR 1.  PLAIN CAR 2.  RADAR 3.  A/CRAFT 4.  MARKED 5.  VASCAR  
 6.  C. SIGNED 7.  ASSIST 8.  ACCIDENT 9.  OTHER 10.  LIDAR

NOTATIONS: \_\_\_\_\_

METHOD OF RELEASE (see middle portion, back side of Gold copy)  FULL AMT.  10 %

1. CASH  CURRENCY \$ \_\_\_\_\_  E-BAIL \$ \_\_\_\_\_ AUTH # \_\_\_\_\_  
 2. IL DRIVER'S LICENSE  3. BOND CARD NO \_\_\_\_\_ ISSUED BY \_\_\_\_\_  
 4. BOND POSTED ON TICKET NO \_\_\_\_\_  5. NO BOND-CONTINUED AT \_\_\_\_\_  
 6. NOTICE TO APPEAR  7. PROMISE TO COMPLY  8. INDIVIDUAL BOND (FULL) AMOUNT \$ \_\_\_\_\_

**WITHOUT ADMITTING GUILT, I promise to comply with the terms of this Ticket and Release.**

SIGNATURE  \_\_\_\_\_

CIRCUIT COURT LOCATION AND DATE

ADDRESS / COURTHOUSE \_\_\_\_\_

CITY \_\_\_\_\_ ZIP \_\_\_\_\_ IL ON AT AM PM

**COURT APPEARANCE REQUIRED**  **NO COURT APPEARANCE REQUIRED**  
See instructions on top portion, back side of Gold copy

Under penalties as provided by law for false certification pursuant to Section 1-109 of the Code of Civil Procedure and perjury pursuant to Section 32-2 of the Criminal Code of 2012, the undersigned certifies that the statements set forth in this instrument are true and correct.

MONTH \_\_\_\_\_ DAY \_\_\_\_\_ YEAR \_\_\_\_\_ OFFICER'S SIGNATURE \_\_\_\_\_ I.D. NO \_\_\_\_\_

**NOTE: USE SEPARATE CITATION  
FOR EACH VIOLATION**

### AVOID MULTIPLE COURT APPEARANCES

If you intend to plead **NOT GUILTY** to the ticket:

1. Complete this form and mail at least TEN (10) work days before the date set for your court appearance noted on the bottom half of the front side of this ticket (Court Place/Date section).
2. Indicate what kind of trial you want—mark only one box, complete the address section below and follow the mailing instructions in number 3 below.

I WISH TO PLEAD NOT GUILTY AND REQUEST:

- A. Trial by Judge  
 B. Trial by Jury

A new appearance date will be set and you will be notified of the time and date of trial. **Do not come to the court until you are notified.** When you are notified, you should come to court prepared for trial and bring any witnesses you may have.

NAME \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

TELEPHONE NUMBER \_\_\_\_\_

3. Mail this form to the Clerk of the Court, Traffic Section, at the address noted in the "Court Place/Date" section on the bottom half of the front side of this ticket.

**DO NOT MAIL TO THE POLICE DEPARTMENT**

### GUILTY PLEA

If you intend to plead **GUILTY** to the ticket and **No** Court Appearance is Required:

1. Complete this form.
2. Mail this form, together with the applicable payment to the Clerk of the Court, Traffic Section, at the address noted in the "Court Place/Date" section on the bottom half of the front side of this ticket. You must mail this completed form, with the total applicable payment, **no earlier than ten (10) work days** after the ticket was issued (noted on the top half of the front side of the ticket), and **no later than three (3) work days** before the court appearance date (noted on the bottom half of the front side of the ticket in the "Court Place/Date" section).

#### **FINES, PENALTIES, ASSESSMENTS, AND COSTS**

The amount of payment for offenses where court appearances are **not required** is:

- (a) **\$164.00** for any violation under the Illinois Vehicle Code (625 ILCS 5/1 et seq.) defined as a minor traffic offense pursuant to Supreme Court Rule 501(f), except (b) below;
- (b) **\$260.00 plus the minimum fine set by statute for truck overweight and permit violations** under 3-401(d), 15-111, 15-113.1, 15-113.2 or 15-113.3 of the Illinois Vehicle Code (625 ILCS 5/3-401(d), 15-111, 15-113.1, 15-113.2 or 15-113.3);
- (c) **\$195.00** for any violation defined as a **Conservation Offense** under Supreme Court Rule 501(c) for which civil penalties are not required.

**NOTE: Payment must be by cash, money order, certified check, bank draft, or traveler's check unless otherwise authorized by the clerk of the court. (DO NOT SEND CASH IN THE MAIL; use cash only if paying in person.)**

#### **PLEA OF GUILTY AND WAIVER**

I, the undersigned, do hereby plead guilty to the charge noted on the front side of this ticket, which does not require a court appearance. I understand my right to a trial, that my signature to this plea of guilty will have the same force and effect as a conviction entered by the court and that this record will be sent to the Secretary of State of this State (or of the State where I received my license to drive). I hereby PLEAD GUILTY to the said offense on this ticket, GIVE UP my right to trial, and agree to pay the amount required.

DEFENDANT'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_ STREET \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_