This form is approved by the Illinois Supreme Court and is required to be accepted in all Illinois Circuit courts

STATE OF ILLINOIS, CIRCUIT COURT		NOTICE OF COURT DATE FOR MOTION		For Court Use Only		
	_ COUNTY					
Instructions ▼						
Directly above, enter the name of the county where the case was filed.						
Enter the name of the person who started the lawsuit as Plaintiff/Petitioner.	Plaintiff / Petiti	oner (First, middle, last name)				
Enter the name of the person being sued as Defendant/Respondent.	V.					
Enter the Case Number given by the Circuit Clerk.	Defendant / Respondent (First, middle, last name)			Case Number		
In 1a, enter the date and time of your hearing. The Circuit Clerk will give you the date and time of the hearing when you file your <i>Motion</i> .	The hearin	ns for this hearing are listed in the argument of the Motion I filed is scheduled good page 1, 20	for:			
In 1b , also enter the address of the court and court room number for the hearing.	b. Addres	Street Dom:	City	State ZIP		
Under the Code of Civil Procedure, 735 ILCS 5/1-109, making a statement on this form that you know to be false is perjury, a Class 3 Felony. If you are completing this form on a computer, sign your name by typing it. If	understand t by law under /s/ Your Signature		Street Addres	erjury and has penalties provided		
you are completing it by hand, sign and print your name. Enter your complete current address and telephone number.	Print Your Nan	ne	City, State, Z	TIP		

PROOF OF DELIVERY

1.

In 1a, enter the name, mailing address, and email address of the party or lawyer to whom you sent the document.

In 1b, check the box to show how you sent the document, and fill in any other information required on the blank lines.

CAUTION: If the other party does not have a lawyer, you may send the document by email only if the other party has listed their email address on a court document.

In **c**, fill in the date and time that you sent the document.

In 2, if you sent the document to more than 1 party or lawyer, fill in **a**, **b**, and **c**. Otherwise leave 2 blank.

	To:						
	Name:		A 4" 1 11				
	A -l -l	First	Middle	La	st		
	Address:	Street, Apt #		City	State	ZIP	
	Email add	•			o.u.o		
	, <u> </u>	Personal hand deliv	•				
	<u> </u>	Regular, First-Class Mail, put into the U.S. Mail with postage paid at:					
	_	Address of Post Office	e or Mailbox				
		Third-party commercial carrier, with delivery paid for at:					
		Name (for example, F	FedEx or UPS) and office	e address			
		•	ic filing manager (EFN		ed electronic	iling	
	_	service provider (EF	5 5 1	,		J	
		· Email <i>(not through ar</i>	,				
	_	Mail from a prison o	•				
			, ,				
	7	Name of prison or jail					
c.	On:						
	Date						
	At:		p.m.				
	Time						

2.

To: a. Name: First Middle Last Address: Street, Apt # City State ZIP Email address:

☐ Personal hand delivery Regular, First-Class Mail, put into the U.S. Mail with postage paid at: Address of Post Office or Mailbox Third-party commercial carrier, with delivery paid for at:

Name (for example, FedEx or UPS) and office address The court's electronic filing manager (EFM) or an approved electronic filing service provider (EFSP) ☐ Email (not through an EFM or EFSP)

Mail from a prison or jail at:

Name of prison or jail

In 3, if you sent the document to more than 2 parties or lawyers, fill in a, b, and c. Otherwise leave 3	c. On: Date of the property o	a.n	n.			
blank.	Name:	First	Middle	L	_ast	
	Address: Email ad	Street, Apt #		City	State	ZIP
	b. By: 🗌	Personal hand del Regular, First-Clas	ivery ss Mail, put into the U.	.S. Mail with pos	stage paid at:	
		Address of Post Office Third-party common	ice or Mailbox ercial carrier, with deli	very paid for at:		
			an EFM or EFSP)		ved electronic	filing
	c. On:					
If you sent your document to more than 3 parties or lawyers, check the box and file the <i>Additional Proof of Delivery</i> form with this form.	Tim		Proof of Delivery form.			
Under the Code of Civil Procedure, 735 ILCS 5/1-109, making a statement on this form that you know to be false is perjury, a Class 3 Felony.	a false statemen 735 ILCS 5/1-10	t on this form is p	of Oelivery is true a erjury and has penalt	ies provided b		t making
If you are completing	Your Signature		Street A	ddress		
this form on a computer, sign your name by typing it. If you are completing it by hand, sign and print	Print Your Name		City, Sta	nte, ZIP		
your name.	Telephone		<u>-</u>			

Enter the Case Number given by the Circuit Clerk: ___