

Addendum A

Professional Responsibility Assessment Criteria

I. Professional Responsibility Courses:

A. Professional Responsibility Courses – Generally

Courses identified as professional responsibility courses shall include at least one professional competency and one learning objective related to either: professionalism; civility; legal ethics; judicial wellness, including behavioral health and substance use disorder; diversity and inclusion or procedural fairness.

Non-judges enrolled in judicial education courses, consult Supreme Court Rule 794(d) and the Illinois Supreme Court Commission on Professionalism Professional Responsibility Education Guide. (<https://www.2civility.org/programs/cle/professional-responsibility-cle-guidelines/>).

1. For **professionalism** credit:

incorporate principles that enrich judicial performance; enhance the judge's role as an officer of the legal system; improve the legal system and access to that system; or further the administration of justice and the public good.

2. For **civility** credit:

incorporate strategies to reduce incivility in the courthouse, including incivility in the legal profession, engagement in difficult conversations (e.g. using reframing skills), or defusing highly charged situations.

3. For **legal ethics** credit:

incorporate the requirements of the Illinois Code of Judicial Conduct; Judicial Ethics Commission (JEC) Opinions; or ethical conduct of judges on and off the bench to enhance and maintain confidence in our legal system.

4. For **judicial wellness, behavioral health and substance use disorder** credit:

incorporate a discussion focused on: judicial wellness; recognition of behavioral health and substance use disorders among participants in the legal system, including judges,

lawyers, and non-judicial staff; or destigmatizing behavioral health and substance use disorders to increase access to justice.

B. Professional Responsibility Courses: Diversity and Inclusion, Procedural Fairness (DIPF)

Courses identified as professional responsibility courses meeting the diversity and inclusion and procedural fairness designation, shall include at least one professional competency and one learning objective related to either: diversity, inclusion, procedural fairness, implicit bias, mindfulness, deliberative decision making or bias free judicial decision making.

In addition to the associative professional competency and learning objective, course content, learning activities, materials, or discussion shall:

1. For **diversity and inclusion** credit:

incorporate a recognition of the diversity of our society and equip learners to effectively serve and have regard for our multi-cultural, multi-racial, multi-religious, and multi-gender society;

2. For **procedural fairness** credit:

incorporate the four basic principles of procedural fairness—voice, neutrality, respectful treatment, and trustworthiness—and aid learners in recognizing ways adoption of the principles will improve engagement with others in the courtroom and community. *See section V of the Comprehensive Education Plan for Illinois Judges.*

3. For **implicit bias** credit:

incorporate activities, practices, standards, or tools, designed to promote bias free decision making and interrupt or counter the impact of implicit bias and group disparities in case outcomes. This includes providing the learner with tools for practicing deliberative decision-making or mindfulness, or providing resources or tools such as checklists to aid reflection and deliberativeness.

II. Professional Responsibility – Service Activities

See section VII of the Comprehensive Education Plan for Illinois Judges for non-course related service activities that meet both the general and diversity and inclusion, and procedural fairness professional responsibility criteria.

III. Review and Approval of Professional Responsibility Courses:

The Curriculum Workgroup, comprised of members of the Committee on Judicial Education Committee Needs Assessment Workgroup, shall review and approve judicial education curriculum and courses.

The Curriculum Workgroup shall have the following responsibilities:

- Identify courses meeting judicial continuing education requirements including Professional Responsibility and DIPF criteria stated herein; content required by Supreme Court Rule 908; and other required content as necessary, and recommend these course designations to the Committee on Judicial Education on behalf of the Needs Assessment Workgroup;
- Periodically review judicial education curriculum and courses, and offer recommendations regarding modifications, if any, to the Committee on Judicial Education on behalf of the Needs Assessment Workgroup;
- Review non-Workgroup recommendations to modify judicial education curriculum and courses and offer recommendations regarding modifications, if any, to the Committee on Judicial Education on behalf of the Needs Assessment Workgroup;

All recommendations approved by the Committee on Judicial Education shall be submitted to the Board of Trustees for final approval.

Addendum B
Supreme Court of Illinois Judicial College
Request for Approval of Provider or Courses

Select the Recommended Approval: Choose an item.

Provider Information:

In the space below, provide information to support the approval of the proposed provider using criteria required by the Supreme Court of Illinois Judicial College *Continuing Education Provider Policy, Assessment and Approval*.

Name of Provider:

Provider Website:

Provider Contact:

Email:

Course Information:

Describe how the course(s) address the criteria in the Supreme Court of Illinois Judicial College Comprehensive Education Plan. Please attach an Agenda, Course Objectives and other relevant material when you submit this form:

Applicant Name:

Circuit or Appellate District:

Date: Click or tap to enter a date.

Fax this form with attachments to: 312-793-5187

ADDENDUM C

July 1, 2019 - June 30, 2021 Reporting Period

Addendum C, to be added as a supplement to the Comprehensive Education Plan for Illinois Judges (Plan), was approved by the Supreme Court of Illinois during the Court's May 2020 Term in recognition of the existing pandemic and the public health considerations impacting the ability to plan in-person educational events. Addendum C is applicable only to the July 1, 2019 - June 30, 2021 reporting period.

I. COMPREHENSIVE EDUCATION PLAN MINIMUM REQUIREMENTS

Pursuant to the *Comprehensive Education Plan for Illinois Judges (Plan)*, approved by the Supreme Court of Illinois, all Illinois Judges shall attain the following minimum continuing education requirements, (page 9):

- A. A minimum of 30 hours shall be earned through June 30, 2021, including:
 - A minimum of 6 hours of Professional Responsibility
 - Professional Responsibility credits shall include a minimum of 3 hours of credit approved to meet Diversity, Inclusion, and Procedural Fairness criteria [DIPF]. See pp. 10, 13-15, *Addendum A*;
- B. Provisions in the existing *Plan*, (page 9), mandating the acquisition of 24 of the 30 hours from Education Conference, are waived for the July 1, 2019 - June 30, 2021 reporting period to the extent necessary for those Illinois Judges unable to meet the mandate due to the non-occurrence of Education Conference and related educational events.
- C. For the July 1, 2019 - June 30, 2021 reporting period, Judges have the flexibility to earn all 30 minimum hours as noted in *Addendum C, Part III. Earning Credits*, below.

II. REPORTING PERIOD

Each reporting period runs for two years from July 1 - June 30. The current reporting period began July 1, 2019 and runs through June 30, 2021.

III. EARNING CREDITS

For the July 1, 2019 - June 30, 2021 reporting period, minimum credit hours may be earned from teaching or participating in:

- A. courses or events planned by any Supreme Court of Illinois Judicial College Committee¹ approved by the Board specifically for Judges; approval shall be without limitation of hours;

- B. courses or events planned by other Supreme Court of Illinois Committees and Commissions² approved by the Board specifically for Judges; approval shall be without limitation of hours;
- C. courses or events sponsored by other providers, currently including, the *National Center for State Courts (NCSC)*, the *National Judicial College (NJC)*, the *National Association of Drug Court Professionals (NADCP)* and the *American Judges Association (AJA)*; See pp.10-12, Addendum B:
 - 1. credits Illinois Judges may earn from approved providers unaffiliated with the Supreme Court of Illinois shall be limited to a maximum of six (6) hours; and
 - 2. approval shall be without expectation of Administrative Office reimbursement, but not preclude the exercise of discretion by the Chief Judge pursuant to Supreme Court Rule 40 to utilize marriage and civil union fees for judicial education and training for approved courses and events;
- D. six (6) hours of professional responsibility credits, including three (3) hours to be earned from courses approved to meet diversity and inclusion and procedural fairness criteria, shall be earned in accordance with existing provisions of the *Plan* and must be specifically approved by the Board as meeting the criteria outlined in the *Plan*. See pp. 10, 13-15, Addendum A;
- E. as faculty for any Board approved course or event during this reporting period, including the February 2020 session of Education Conference and without regard to a Judges' participation month; approval shall be without limitation of hours;
- F. faculty and staff professional development courses and events approved by the Board;
- G. six (6) hours of credit for service as a new judge mentor, peer judge mentor, judicial performance evaluation facilitator or bench book author shall be earned in accordance with existing provisions of the *Plan*; the six (6) hour limitations shall remain as noted in the *Plan*; and
- H. credit hours may be earned from completion of in-person or online courses or events approved by the Board.

IV. COURSES

E-LEARNING COURSES

A course calendar will be posted on the Judicial College tab of the Supreme Court of Illinois website by July 1, 2020 noting courses approved by the Supreme Court of Illinois Judicial College Board. In the interim, eLearning courses are available for credit on the Illinois Judicial College eLearning website at pathlms.com/aoic.

All live events are recorded and available within approximately 48 hours following the live broadcast. Courses on PATHLMS are intended for a broad audience of Judges and justice

partners and not all courses have been approved for each audience. For Illinois Judges, a list of available approved courses, both live events and on-demand courses, will appear after sign-in to the PATH account. If you do not have a PATH account, you must sign-up (create an account) before you can “sign-in” and access courses and register.

IN-PERSON COURSES AND EVENTS

In-Person courses and events will resume when feasible, considering factors including, but not limited to, the public health and safety of participants and faculty, and the ability to secure venues.

Footnotes:

- ¹ The Supreme Court of Illinois Judicial Committees include, the Committees on Circuit Court Clerk Education, Guardian *ad litem* Education, Judicial Branch Staff Education, Judicial Education, Probation Education, and Trial Court Administrator Education.
- ² For example, other Supreme Court Committees and Commissions, include, but are not limited to, the Appellate Court Administrative Committee, Committee on Equality, Special Supreme Court Advisory Committee for Justice and Mental Health Planning, and the Access to Justice Commission.