

STATE OF ILLINOIS
IN THE CIRCUIT COURT FOR THE SEVENTH JUDICIAL CIRCUIT
SCOTT COUNTY, ILLINOIS

ADMINISTRATIVE ORDER

Until further Order of this Court, the following court procedure shall take precedence over all Court proceedings in this Court, and shall apply to all Court Personnel, Staff, Court patrons, Law Enforcement and persons present in the Scott County Courthouse.

1. If you are sick or have a fever from any source, go home and call us at 217-742-5217 to make arrangements for your case.

2. If you are not sick and do not have a fever, you may enter the courthouse and proceed to the Circuit Clerk's Office on the main floor of the Courthouse to check in for your appearance, OR you may call 217-742-5217 for more information on your case.

3. Please maintain a "social distance separation" of at least 6 to 10 feet distance from other people to avoid inadvertent contamination to or from other people.

4. Do not have any contact with other people, staff or others.

5. You may wear gloves or masks as you determine to avoid contamination from surfaces or airborne particles.

6. Please conduct your business as quickly as is possible and then leave the facility as quickly as possible.

7. We will make every effort to re-schedule all non-violent cases to at least 30 days in the future.


8. For ALL Court appearances required by the law, we will conduct telephonic or electronic appearances as much as necessary, so as to protect both you and the court system personnel from contamination and spread of any contagious threat.

9. If your case is currently set for a Pre-Trial Conference on March 24, 2020 at 9:30 A.M., please contact your attorney by telephone to begin addressing that hearing without necessarily being physically present in court.

10. The Court will be re-scheduling cases to later dates for all available cases not requiring immediate attention by the Court. We need your cooperation and assistance in doing so. Please call the Circuit Clerk's Office at 217-742-5217 and give us your telephone numbers and email addresses to facilitate this activity.

REMEMBER: THESE PROCEDURES ARE A RESULT OF THE FEDERAL AND STATE OF ILLINOIS DECLARED STATE OF EMERGENCY IN DEFERENCE TO THE COVID-19 CORONAVIRUS PANDEMIC.

WE ALL MUST TAKE THESE PRECAUTIONS SERIOUSLY.



DAVID R. CHERRY, SCOTT COUNTY RESIDENT CIRCUIT JUDGE

DATED: MARCH 16, 2020